



Rick Lemmo,
President
 Joseph Stitick,
Vice President
 Helen McDonagh,
Treasurer
 Raul Porto,
Secretary
 Brent Gardner
 Jennifer McLain

**Downtown Glendale Association
 Executive Committee Meeting
 Wednesday, November 15th, 2017 – 8:00 am
 100 N. Brand Blvd., 6th Floor Conference Room
 Glendale, CA 91203
 www.downtownglendale.com**

Present: Rick Lemmo/Caruso Affiliated, Joe Stitick/Investment Property Services, Helen McDonagh/Massage Envy, and Raul Porto/Porto’s Bakery, Jennifer McLain

Staff: Marco Li Mandri, Nick Lemmo, and Ryan Huffman

MINUTES

<i>Item</i>	<i>Discussion</i>	<i>Action Taken?</i>
1. Introductions	President Joseph Stitick called the meeting to order at 8:00 AM	No Action Taken
2. Approval of October 20th 2017, Minutes	President Joseph Stitick reviewed the October 20 th , 2017 Minutes with the Executive Committee.	Rick moved and Helen seconded the approval of the October 20th, 2017 Minutes. The minutes were approved unanimously.
3. Public Comments and Announcements	President Joseph Stitick opened the floor for any public comments and announcements.	No Action Taken
4. Committee Reports:	Joseph & Marco went through the following items:	

a. NCPS Transition Report	Marco explained that the SOBO Committee recommended to the Executive Committee to allow NCPS to evolve into District Management Associates / North LA LLC. They would continue to provide the same services, staffing, and operations. The NCPS and DMA agreement has yet to be finalized.	Rick moved and Joseph seconded the approval of NCPS transitioning into DMA / North LA LLC. The motion was approved unanimously.
b. Review of draft FY 17 & Proposed FY 18 Budget	Marco reviewed the FY 17 Draft & Proposed FY18 Budget.	The Executive Committee recommend reviewing both budgets at the Board of Directors Meeting.
c. Annual Report	Marco gave brief update on the Annual Report.	No Action Taken
d. Selecting a chair for the Renewal and Expansion Task Force	Marco reviewed the need for an Expansion Task Force Chairman. Discussion Followed.	Rick nominated Joseph Stitick to be the Chair and work on specifics of expansions. Helen seconded. Joe Abstained. The motion was approved.
5. Other	Joseph opened up the floor for any other comments.	No Action Taken
6. Next Meeting	Next meeting for the Executive Committee will be on January 23 rd , 2018 at 8:30 am.	No Action Taken

Minutes taken by Ryan Huffman, Staff.