



Joe Stitick, President
Raul Porto, Vice President
Helen McDonagh, Treasurer
Rick Lemmo, Secretary
Brent Gardner
Phil Lanzafame

Downtown Glendale Association
Sidewalk Operations, Beautification and Order (SOBO)
Thursday, November 17th, 2016 – 3:30 pm
100 N Brand Blvd, 6th Floor Conference Room, Glendale, CA 91203
www.downtownglendale.com

Present: Brent Gardner, Joe Stitick, and Jennifer McLain

Staff: Marco Li Mandri, Nick Lemmo, Ryan Huffman

MINUTES:

<i>Item</i>	<i>Discussion</i>	<i>Action Taken?</i>
1. Introductions	Brent Gardner called the meeting to order at 3:30 pm	No action taken.
2. Public Comments and Announcements	Brent opened the floor to public comment and announcements	No action taken.
3. Approval of August 18th, 2016 Minutes	Brent reviewed the August 18 th , 2016 SOBO Committee Minutes. Discussion followed.	Joe motioned and Brent seconded the approval of the August 18th, 2016 minutes. The minutes were approved unanimously.
4. Review of budget YTD for SOBO FY16	Brent went over the SOBO Budget for FY 2016. Discussion followed.	No action taken.
5. Update on City items:	Brent reviewed the proposal for parking meter revenue sharing. Discussion followed.	No action taken.
6. Consideration for in-house operations or select another vendor	Brent reviewed the proposal to bring the SOBO Maintenance provider to an in-house operation.	No action, affirmation, or declaration made. The Committee recommends this action item be brought up at the next DGA

		Board Meeting.
7. Update from Operations Director	Brent opened the floor to the Operations Director for updates: a. Banked Hours- Nick explained the current banked hours report.	No action taken.
8. Next Meeting	Next meeting for the SOBO Committee will be for January 11 th , at 12:30 pm.	No action taken.

Minutes taken by Ryan Huffman, staff.